

F. No. 32-12/2022-TS.1
Government of India
Ministry of Education
Department of Higher Education
Technical Section-1

Work Hall No. 21108
Kartavya Bhawan, New Delhi
Dated: 30th March, 2026

To
The Directors,
All IITs.

Subject: Submission of proposals seeking NOC of the Ministry of Education for organising international conferences/ Workshops / Symposiums.

Sir,

I am directed to forward herewith the revised proforma (**Annexure-I**) for submission of proposals by the Institutes to this Ministry for seeking No Objection of the MoE to organise international conferences, workshops, or symposia.

2. It is requested that proposals, duly approved by the Director of the Institute, may be submitted in the revised proforma to this Ministry for approval at least one month before the scheduled date of the event. Further, the Institute may obtain the necessary clearances directly from the Ministry of Home Affairs, Ministry of External Affairs, for the event as contained in their OM dated 21.5.2018 and 25.11.2020, respectively, preferably before applying for No Objection with the Ministry.

Yours faithfully,

Encl : As above.


(Nilesh Chandra Srivastava)

Under Secretary to the Government of India
Email id: Nilesh.chandra@gov.in

Copy to:

- (i) The Registrars, all IITs.
- (ii) Director (IITs), MoE.

Confidential

No. AA/551/22/2020
Ministry of External Affairs
(Parliament & Coordination Division)

New Delhi, the 25th November 2020Office Memorandum

Subject: Guidelines regarding MEA Clearance for International Conferences/Seminars/Training etc.; and Political Clearance for online participation in international events

Ministry has received references regarding the need for MEA clearance for organizing/participation in International Conferences/Seminars/Training etc. through offline/online mode. The matter has been examined and the clarifications are as follows:

International Conferences/Seminars/Training etc.

2. A. **Approval procedure in respect of holding online/virtual International Conferences / Seminars / Training etc:**

- i. Ministry or Department of the Government of India, State Governments or UT Administrations, Public Sector Undertakings, Central Educational Institutions, Public Funded Universities or an organization owned and controlled by the Government of India/ State Government / UT, should take approval of its Administrative Secretary for the event as well as for the list of participants.
- ii. While giving permission, the respective Ministry should ensure that the subject matter for online events is not related to security of State, Border, North East States, UT of J&K, Ladakh or any other issues which are clearly/purely related to India's internal matter/s.
- iii. Full compliance to India's existing provisions of IT data security, personal data, and protection to other sensitive information should be ensured.
- iv. There should be judicious selection of IT applications/ platforms/ medium for interaction; preference should be given to those apps having servers not controlled / hosted / owned by countries / agencies hostile to India.
- v. Appropriate level of scrutiny to be exercised to identify the nature and sensitivity of data / contents of presentations / information to be shared by the Indian delegation.

Confidential

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9/12/2020
SPS
10-12-2020

J.S. Singh
11/12/2020

14/12
P. D. Singh
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Working Branch
Staff No. 118422
Date 19-12-2020


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- vi. Due care should be taken to ensure that India's map, flag, emblem etc. are correct and rightly displayed.
2. B In order to ensure oversight and control, following cases will continue to require clearance from MEA for holding international conference/ seminar/ workshop/ training etc.
- i. All events related to security of State, Border, North East States, J&K or any other issues which are clearly/purely related to India's internal matters;
 - ii. Events having foreign funding and sponsorship;
 - iii. Events involving sensitive subjects (political, scientific, technical, commercial, personal) with provisions for sharing of data in any form; presentations etc.
 - iv. While seeking approval/after approval, link to the online event/s should be shared by email at socoord@mea.gov.in

Participation of Union / State Ministers / Constitutional functionaries and Government officials / scientists / doctors etc.

3.A Participation of Union / State Ministers / Constitutional functionaries and Government officials / scientists / doctors etc. of the rank of JS and above in online/virtual/physical International Conferences / Seminars / Training etc., MEA clearance will be required.

3.B The Administrative Secretary of respective Ministry/Department be authorized to give permission for participation from Director and below rank, subject to usual checks.



(Anil Kumar Rai)
Joint Secretary (Parliament & Coordination)
25 November 2020

To,

1. Secretary General, Rajya Sabha
2. Secretary, Lok Sabha
3. All Secretaries to the Government of India
4. All Chief Secretaries to the State Governments/ Union Territories
5. JS (PMO)

Confidential

F. No. 25022/8/2018/FCC
Government of India
Ministry of Home Affairs
(Foreigners Division)

Major Dhyan Chand National Stadium
New Delhi-110001, Dated: 21.05.2018

Office Memorandum

Subject:- Launch of an online Event Clearance Portal for grant of security clearance --Reg.

The undersigned is directed to intimate that Ministry of Home Affairs on 02nd May, 2018 has launched an online Event Clearance Platform (<https://conference.mha.gov.in>) for grant of online security clearance to the Conference / Seminar / Workshop being organized in India by a Ministry / Department of the Government of India / State Governments / UT Administrations / Public Sector Undertakings / Central Educational Institutions / Public Funded Universities / Private Institutions or NGOs. The organizers are required to register themselves and apply for grant of the security clearance using the online system.

02. A detailed FAQ, Dos, Don'ts and User Manual are available at the website for better understanding of the user. No offline/physical application form requesting for grant of Security Clearance will be entertained now onwards.

03. It may be reiterated that the organizers are required to approach the Ministry of Home Affairs for grant of security clearance to organize conference/ seminar/ workshop in India only if the event falls in any of the following two or both categories:

(i) If any participant is from Afghanistan, Pakistan, Iraq, Sudan, foreigners of Pakistani origin and Stateless persons (PRC Category) and

(ii) If any participant of conference / seminar/ workshop is required to visit 'Restricted' or 'Protected' areas in India or areas affected by terrorism, militancy and extremism etc. viz. Jammu & Kashmir and the North Eastern States (Other than States of Manipur, Mizoram and Nagaland).

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04. It is requested that concerned officers dealing with the subject may kindly be sensitized for effective use of the portal.

05. This issues with the approval of the Competent Authority.



(Pramod Kumar)

Director (Foreigners)

Tele: Fax 011-23077508E-

Mail:- pramod.kumar64@nic.in

To,

1. All Indian Missions / Posts abroad
2. All Secretaries in the Ministries/ Departments of the Government of India
3. Chief Secretaries of all States & Union Territories
4. Principal Secretary (Home) of all State Governments/UT Administrations
5. FRROs- Delhi, Mumbai, Chennai, Kolkata, Amritsar, Bangalore Hyderabad, Kochi, Thiruvananthapuram, Calicut, Goa, Lucknow and Ahmedabad.
6. Ministry of External Affairs (Joint Secretary (CPV), Patiala House Annexe, New Delhi--with the request to convey the above information to all the Indian Missions/Posts abroad.